

Attachment A**HIM Director Survey on HIPAA Privacy (check box or fill in the blank)**

1. Type of facility?
 - Hospital > 400 beds
 - Hospital 100 - 400 beds
 - Hospital < 100 beds
 - Long term care
 - Managed care organization
 - Home care
 - Hospice
 - Mental and behavioral health
 - Integrated health delivery service organization
 - Other _____

2. Your title:
 - HIM director
 - Corporate compliance officer
 - HIM supervisor
 - Administrator
 - Other _____

3. Your credentials:
 - RHIA
 - RHIT
 - RN
 - Other (please provide) _____

4. Who is designated as the privacy officer?
 - Legal counsel
 - HIM director
 - Corporate compliance officer
 - Hospital administrator
 - Other _____

5. To date what type of HIPAA privacy training have employees in your department had? (Check all that apply)
 - Videos
 - Formal classes
 - Computer based
 - HIPAA privacy informational pamphlets/documents
 - Informal
 - No training took place yet

6. Could you estimate how many hours you plan on spending to train employees in your department plan on HIPAA privacy?
- < 1 hour
 - 1-4 hours
 - 5-9 hours
 - > 10 hours
7. As the HIM director, rank the most confusing aspects of HIPAA privacy 1-6, (1= most confusing, 6= least confusing):
- _____ Patient access to information (inspect, copy, amend, record)
 - _____ Rules concerning use and disclosure (consent, authorization, marketing, business associates)
 - _____ Administrative requirements (notice, safeguards, training, accounting disclosures)
 - _____ Enforcement and compliance
 - _____ Rules for certain entities (hybrid, affiliated)
 - _____ Other _____
8. As the HIM director is your department involved in the process of accounting for disclosures and creating a notice of privacy practices?
- Yes
 - No
 - Not sure
9. Please estimate current HIPAA privacy compliance within your facility?
- < 25 percent
 - 25-49 percent
 - 50-74 percent
 - 75 percent or more
10. Will your facility provide a general consent for treatment, payment, and healthcare operations even though it will not be required under HIPAA?
- Yes
 - No
 - Not sure
11. Do you feel HIPAA privacy will significantly complicate daily operations in the HIM department?
- Yes
 - No
 - Not sure
12. Who is responsible for developing/updating the following:

	Privacy officer	HIM staff	Other
Notice of privacy practices	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>
Authorization/disclosures	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>
Accounting for disclosures	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>
Request for patient access	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>
Minimum necessary standard	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>
Request for amendments	<input type="checkbox"/>	<input type="checkbox"/>	List: <input type="checkbox"/>

13. In your opinion, are HIPAA privacy regulations necessary?

- Yes
- No
- Not sure

14. Have you experienced any breaches of patient confidentiality in the past three years?

- No
- Yes

If yes, who committed the breach?

- Employee
- Hacker
- Patient
- Other (explain)_____

15. Do you feel HIPAA privacy will prevent patient confidentiality breaches once it is in place?

- Yes
- No
- Not sure

16. Do you foresee the need to add additional staff to the HIM department because of HIPAA privacy requirements?

- Yes
- No

17. Do you foresee the need to add additional staff to the organization as a whole?

- Yes
- No

18. HIPAA requires covered entities to have appropriate safeguards in place to protect the privacy of protected health information. Has your facility had to adjust any of the following to meet this requirement?

	Yes	No
Administrative safeguards	<input type="checkbox"/>	<input type="checkbox"/>
Technical safeguards	<input type="checkbox"/>	<input type="checkbox"/>
Physical safeguards	<input type="checkbox"/>	<input type="checkbox"/>

19. Is your organization using consultants for any of your efforts in meeting HIPAA privacy compliance?

- Yes
- No
- Not sure

20. How has your importance within the facility changed since the implementation of HIPAA privacy?

- Increased greatly
- Increased moderately
- Stayed the same
- Decreased moderately
- Decreased greatly