

Figure 1: Prescription Request Form of the Patient Gateway portal. After clicking “Renew” of a specific medication, the patient performs four steps to complete a prescription request: (1) confirm the medication details such as the number of refills and dose; (2) specify if the prescription should be held at the clinic for pick up, mailed to the patient, or sent to the pharmacy; (3) enter a phone number of where he or she can be reached for questions about the request; and (4) review information entered in prior steps and submit request.

Prescription Request Form

Important Information

An appointment with your physician within the last 12 months is generally required before a prescription renewal is written.

- **Prescription Renewals:** check with your pharmacy for refills (shown on the label of your medication) before requesting a renewal from our office.
- **Process time:** Requests may take several business days to process.
- **Narcotics:** Please call the office after completing this form.
- **New requests only:** To contact us about an existing request, please [send us a message](#) instead of using this form.

▼ Medications

02/12/2003	Prednisone	2 Tablet(s) by mouth every morning; Dispense 8 tablet(s); 3 Refills; No substitutions	Mills, Jeffrey T.	Renew
02/11/2003	Valium (Diazepam)	2.5 Tablet(s) by mouth QAM/Q; Dispense 11 tablet(s); 1 Refills; No substitutions	Diamond, Donna B., R.N.	Renew
02/11/2003	Mircette	1 TAB by mouth once a day; Dispense 3 month(s); 12 Refills; No substitutions	Kiernan, David P.	Renew
02/05/2003	Dostinex (Cabergoline)	0.25 MG by mouth B/W; Dispense 100 tablet(s); No substitutions	Linson, Patrick William, M.D.	Renew
02/04/2003	Tadalafil (Ceftemisinone)	1 Tablet(s) B/W; Dispense 4 hours	Doc. Denise M.D.	Renew