

## AHIMA Framework for HIM Education: Description of Roles for HIM in an Electronic Workplace

Pre-Degree Certificate	Health Information Management Associate Degree	Health Information Management Baccalaureate Degree	Health Information Management Master's Degree
<p><b>General Descriptor:</b> The individual holding a pre-degree certificate in a health information management specialty area performs processes specific to the certificate, and complies with established data quality principles, legal and regulatory standards, and pre-degree best practice guidelines in the performance of their work functions. In an e-health environment, this individual performs these functions through the use of various electronic applications.</p>	<p><b>General Descriptor:</b> The individual holding an associate degree in health information management is the technical expert in health data collection, analysis, monitoring, maintenance, and reporting activities in accordance with established data quality principles, legal and regulatory standards, and professional best practice guidelines. These functions encompass, among other areas, processing and using health data for billing, compliance, and surveillance purposes. In an e-health environment this individual performs these functions through the use of various electronic systems.</p>	<p><b>General Descriptor:</b> The individual holding a baccalaureate degree in health information management possesses the expertise to develop, implement, and/or manage individual, aggregate and public healthcare data collection and reporting systems. These systems ensure the quality, integrity, availability, and preservation of healthcare data in support of patient safety and privacy, as well as the confidentiality and security of health information. In an e-health environment, these processes and systems are needed to support authorized users and decision makers.</p>	<p><b>General Descriptor:</b> The individual holding a master's degree in health information management is engaged in executive level, enterprise-wide, administrative, research, and/or applied health informatics activities. These activities are focused on evolving the strategic and operational relevance and robustness of clinical information resources of the healthcare industry and public health sector. Performs research that advances the body of knowledge and standards associated with the management of health information in the e-health environment.</p>
<p><b>Roles:</b></p> <ul style="list-style-type: none"> <li>• Clinical Release of Information Specialist</li> <li>• Medical Coder/Editor (inpatient, ambulatory, physician practice)</li> <li>• Medical Biller</li> <li>• Medical Claims Analyst</li> <li>• Medical Office Coordinator</li> <li>• Medical Transcriptionist/Editor</li> <li>• Medical Staff Coordinator</li> <li>• Patient Registrar</li> </ul>	<p><b>Roles:</b></p> <ul style="list-style-type: none"> <li>• Cancer/other disease Registrar</li> <li>• Clinical Coder/Compliance Auditor/ Vocabulary Specialist</li> <li>• Clinical Data Collection and Reporting Specialist</li> <li>• Data Integrity Specialist</li> <li>• Document Imaging Coordinator</li> <li>• Documentation Specialist</li> <li>• Information Access/ Disclosure Specialist</li> <li>• Quality Improvement Specialist</li> <li>• Reimbursement Specialist/ Financial Services Liaison</li> <li>• Instructor/Trainer</li> </ul>	<p><b>Roles:</b></p> <ul style="list-style-type: none"> <li>• Business Process Engineer</li> <li>• Clinical Data Analyst</li> <li>• Clinical Documentation Coordinator</li> <li>• Clinical Research/Trials Associate</li> <li>• Compliance Officer</li> <li>• Data Quality Manager</li> <li>• Data Sets, Nomenclature, and Classification Standards Manager</li> <li>• Data Translator</li> <li>• Instructor/Trainer</li> <li>• Educator</li> <li>• Healthcare Consumer Advocate</li> <li>• Health Data/Information Resource Manager</li> <li>• Health Information Services Manager (Director, Assistant Director, Supervisor)</li> <li>• Health Information System Applications Designer/Trainer, Marketing and Sales Manager/ Implementation and Support Manager</li> <li>• Privacy/Security Officer</li> <li>• Project Manager</li> <li>• Quality Improvement Manager</li> <li>• Reimbursement Manager</li> <li>• Revenue Cycle Manager</li> </ul>	<p><b>Roles:</b></p> <ul style="list-style-type: none"> <li>• Academic Faculty</li> <li>• Applied Health Informatics Researcher</li> <li>• Chief Executive Officer</li> <li>• Chief Information Officer</li> <li>• Chief Compliance Officer</li> <li>• Corporate Health Information Manager/ Officer</li> <li>• Data Analytics/Data Mining Engineer</li> <li>• Data Sets, Nomenclature and Classification Standards Developer</li> <li>• Health Information Applications Developer</li> <li>• Health Information Management Specialized Practice Consultant</li> <li>• Public Health Information Officer</li> </ul>