

**Table 3****Record Retention Policies**

Policies	<i>f</i>	%
<b>Policies Exist (<i>n</i> = 82)</b>		
Yes	82	100.0
No	0	0.0
<b>Responsibility for Policies (<i>n</i> = 81)</b>		
HIM director/HIM professional	32	39.5
HIM director/professional with input from others	32	39.5
Someone else, with HIM director/ HIM professional input	14	17.3
Someone else	3	3.7
<b>Separate Policies (<i>n</i> = 81)</b>		
Yes	9	11.1
No	71	87.7
Unsure	1	1.2
<b>Compliance with Policies (<i>n</i> = 81)</b>		
Always	58	71.6
Usually	19	23.5
Usually not	3	3.7
Never	1	1.2
<b>HIM Decision-Making Role (<i>n</i> = 80)</b>		
Only decision maker	7	8.8
Primary decision maker, with input	36	45.0
Part of group decision making	23	28.8
Someone else is primary decision maker, but HIM gives input	6	7.5
No input	8	10.0