

**Table 7****Reasons for Permanent Record Retention, by Media Type**

Factor	Paper (of 51)		Imaged (of 40)		Electronic (of 50)	
	<i>f</i>	%	<i>f</i>	%	<i>f</i>	%
More cost effective	12	23.5	16	40.0	25	50.0
Reluctant to destroy; may need in future	17	33.3	13	32.5	15	30.0
Easier to retain than to destroy	7	13.7	10	25.0	5	10.0
Need for research or other data needs	15	29.4	18	45.0	25	50.0
Other reasons	20	39.2	15	37.5	19	38.0