

AHIMA Advantage

Analyzing the CoP—Then and Now

The Communities of Practice migrated to a new platform in March and several changes were made to how you access information within the tool. We have compiled a CoP Crosswalk to help you navigate the new platform. Here are some of the highlights.

Personal Page—My Communities

The screenshot displays the AHIMA Advantage Personal Page. At the top left is the AHIMA logo with the tagline 'Communities of Practice'. A navigation bar includes links for 'What's New', 'What's Popular', 'Notifications', 'My Profile', 'Bookmarks', 'Suggest a Community', 'Search', 'Chat', 'Facilitator', and 'Help'. A 'LOGOUT' link is in the top right. Below the navigation bar, a breadcrumb trail shows 'You are at: My Pages > What's New'. A yellow box highlights 'What's New Topics'. A callout bubble points to the 'My Communities' dropdown menu, stating 'Click on My Communities to go to your communities'. Another callout bubble points to the 'What's New Topics' section, stating 'Top 100 newest Topics in the Communities to which you belong or click on What's Popular for the 100 most popular topics in the public communities.' Below the navigation bar, there are filters for 'View' (All Topic Items), 'Filter' (All My Communities), 'Order By' (Date (Recent Updates)), and 'Page' (10). The main content area shows two topic entries. The first entry is titled 'Hi all, I am RHIA now!' and has 5 stars. The second entry is titled 'August 26, 2010 @ 10 am CDT Conference Call Materials' and has 0 stars. On the right side, there is a 'My Communities' dropdown menu and an 'AHIMA Announcements' section with text about CoP Help and PowerPoint Presentation, and 82nd AHIMA Convention and Exhibit Registration Open.

Then—Your Personal Page provided a link to go to your communities for information. Once you were in a community, you clicked on **My Communities** drop down on the left side to go to a different community.

Now—Now your Personal Page shows you what is new in **your** communities and what is popular in the **public** communities. You go to your communities via the **My Communities** drop

down on the right side. Click on this to go to a specific community to which you belong or maneuver between communities.

Top Toolbar

The screenshot shows a top toolbar with several tabs: "My Pages", "Search Content", "Search for Communities" (highlighted in green), "Search for Members", "Chat", and "Facilitator". Below the tabs, a breadcrumb trail reads "You are at Search > Communities". A tooltip box contains the text: "Click in key words to search for a community, a letter for a specific one, or change the page number and click Search for a listing." Below this is a "Community Search" section with a text input field for "Keyword(s)", a dropdown for "Order By" (set to "Alphabetical"), a dropdown for "Page" (set to "10"), and a "Search" button. Below the input field is a row of letters: "COMMUNITY NAME STARTS WITH: A B C D E E F G H I J K L M N O P Q R S T U V W X Y Z". Red arrows point to the "Keyword(s)" field, the "Search" button, and the letter "H" in the row of letters.

Then—On the CoP top toolbar, there was an icon for Join/Visit Communities.

Now—You have the ability to join communities from the top toolbar. It is included in **Search**. By clicking the Search tab, you open three searches—content search, member search, and community search. Clicking on **Search for Communities** allows you to review the list of over 140 public communities and join the ones you are interested in.

The screenshot shows the "Member Search" form. It has a blue header with "Member Search" in white. The form includes several input fields: "Community" (a dropdown menu), "First Name", "Last Name", "City", "State" (a dropdown menu), "Zipcode", "Area Code", "Job Level Category", and "Job Setting". There is also a "Search Criteria" dropdown menu set to "Exact". A tooltip box contains the text: "There are: **quick search**; **advanced search**. You can search by community, name, city, state, job level and job category." Red arrows point to the "Community" dropdown, the "First Name" field, the "Last Name" field, the "Zipcode" field, and the "Search Criteria" dropdown.

Member Search

Then—You could search for members via Member Search.

Now—Under Search, then **Member Search**, you can search via last name and state or use the advanced search for more options. From here you can e-mail other members and connect. The messages will be sent to the e-mail that is on file with AHIMA. You are also able to e-mail members via a topic or comments.

Create a New Topic



Community Content

The screenshot shows the "Create a New Topic" form for the "COMMUNITY: AHIMA". The form includes a "Basic Info" section with a document icon. The "Topic Title" field is required. The "Topic Description" section has a "Rich Text Editor" selected. The "Category" is set to "GENERAL" and is required. There is a "Tags" field with an "Add Tag" button. At the bottom, there are buttons for "Post Topic Now", "Cancel", and "Post Topic and Continue to More Options".

COMMUNITY: AHIMA

Basic Info

Type in your topic title, your description (this might be a question), choose a category, tags (key words) and click **Post Topic Now**.

Topic Title: * Required

Topic Description: Editor: Basic Text Box Rich Text Editor

* Required

Category: GENERAL * Required

Tags: + Add Tag

If you want to add additional types of content, click here.

Post Topic Now Cancel Post Topic and Continue to More Options

Then—All content was separated into different content types: resources, links, discussion threads, etc. To view, you went to the specific function. To add content, you clicked on the Submit link.

Now—All content is included under **topics**. This includes; comments, resources, links, collaborative documents, workspace, and events making it easier for you to see all content on a topic as well as comment on it.

To add content, just click on the **Add a Topic** link in the community. By clicking on this you can add a topic for discussion or include a workspace, resource, link, or collaborative document. Try it and see all the information you can share. [Login to the CoP here](#).

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